**UNDERGRADUATE SPECIAL CIRCUMSTANCES FORM**

If you need to make a request to change your accommodation terms for an exceptional reason, please complete the form below and return it to accommodation@lincoln.ox.ac.uk. A panel of 3 people, including the Accommodation Services Manager and two other relevant College members will consider your request and advise you of the outcome.

|  |  |
| --- | --- |
| Name |  |
| Room number |  |
| Request |  |
| Reason for request |  |
| Has the request been discussed with another member of College (please specify who): |  |

* I give permission for my circumstances to be discussed with relevant members of College staff.