



Lincoln College

Interim Exclusion Procedure

1. Application

This Procedure applies to undergraduate, graduate, and visiting students of the College; and refers to all such people as 'students'.

2. Provision for interim exclusion

- i. The power under this Procedure shall normally be exercisable by the Rector, but –
 - a. If the Rector is unavailable, by another College officer.
 - b. If the Rector for any reason decides not to act in person, by another College officer nominated by the Rector.
 - c. When used hereafter in this Procedure, the term 'Rector' extends to those thus replacing him or her.
- ii. If the Rector believes that the interests of the College and/or of the student make it proper to do so, he or she may forthwith exclude that student from College premises and facilities as an interim measure.
- iii. The interim exclusion order shall be –
 - a. No more extensive in scope than the Rector believes necessary in the circumstances, and in particular may be unconditional or conditional, and may exclude the student from all or only some College premises and facilities.
 - b. No longer in duration than the Rector believes necessary in the circumstances.
- iv. Subject to iii above, the Rector may vary the terms of the order, to make it less or more extensive in scope, and/or to make it shorter or longer in duration. But the maximum continuous period of interim exclusion shall be the remainder of the term in which it begins, together with the following vacation (or, if the interim exclusion begins in a vacation, the remainder of that vacation, together with the following term).

- v. As soon as possible after making an interim exclusion order, and again after making any subsequent variation in such an order, the Rector –
 - a. Shall write to the student, detailing the grounds on which he or she has done so, and explaining the student's right to appeal against exclusion; and
 - b. Shall take, or ask others to take, steps towards finding an appropriate longer-term outcome, whether by disciplinary proceedings or otherwise (though this provision shall not permit any steps or outcome which would not otherwise be permissible).
- vi. If a student has been excluded in this way and is the subject of disciplinary proceedings, he or she shall not be permitted to return to College in order to participate in those proceedings unless the Rector so orders. The student's other rights (eg to make a written submission, and to be represented by another person) shall however be unaffected, and those conducting the disciplinary proceedings may make other arrangements to hear the student in person.

3. Appeals and reporting

- i. The arrangements whereby students may appeal against orders made against them under this Procedure are set out in By-law VI:P, reproduced in the [Student Handbook](#).
- ii. A report shall be made to Governing Body, via the Michaelmas Term meeting of the Junior Relations Committee, about the use made of this By-law over the preceding academic year. This report shall be presented in such a way as not to disclose the identity of the students involved.