

# Graduate Accommodation Booking Process

This is a visual step-by-step guide to what to expect when our bookings process opens. Please keep in mind that we are continually making improvements to our system and there may be some differences in the process between what you see here and what you see at the time of booking. The information given in the screenshots is updated each year and prices, licence terms, available rooms and other details are subject to change.

## Accessing the Accommodation Portal

When we receive the list of graduate offer holders from the College Office, you will receive an invitation to register your interest in College accommodation on our [Accommodation Portal](#). You are not able to register before this time as we won't have your details! The first time you access our Portal, you will need to select the "verify your credentials" option at the bottom of the page.



[Home](#) [Verify Credentials](#)

[Login](#)

### Welcome to Lincoln!

During your time here, we hope that the College will become your second home. We have excellent accommodation for students and some of the best food in the University. We also have a lively social scene, with a host of clubs, societies, and volunteering opportunities.

We have around 450 student rooms across Oxford. Undergraduates are housed mainly on Main Site, Turl Street, Bear Lane and Museum Road. Our Graduate accommodation is at Bear Lane, Divinity Road, EPA Centre (Museum Road), Little Clarendon Street, and St John Street.

Find out more about our [undergraduate accommodation](#).

Find out more about our [graduate accommodation](#).



**Current Lincoln members log in with your [Single Sign On \(SSO\)](#).**

**If you already have verified your credentials but do not have an SSO, [login here](#) with your email and password.**

**If you do not have an SSO or log in details, please [verify your credentials](#).**

This will take you to the “Verify Credentials” page, where you will need to fill in the email address you used on your University application and your date of birth.



## Verify Credentials

Please enter your details below. Once submitted, if a match is found, you will receive an email inviting you to set a password.

You should use the email address that you have used to apply for your course.

If you have any issues, please email us at [accommodation@lincoln.ox.ac.uk](mailto:accommodation@lincoln.ox.ac.uk).

Email address:

Date of Birth:

If the details you have provided match the ones we have on record, you will receive an email inviting you to set a password. Please remember to check your junk mail! Check our [FAQs](#) for what to do if you can't log into the Portal.



## Set Your Password

Please enter your email address, and then enter a new password.

Once saved, you will be able to use your email address and password to login at any time.

Email address:

New Password:

Confirm New Password:

[Go Back](#)

[Save](#)

## Application Process

Once you have saved your password, you will be taken to your Home page. To start your accommodation application, select “My Application” at the top, or click the link at the bottom.



### Hello Little Test

We have around 450 student rooms across Oxford. Undergraduates are housed mainly on Main Site, Turl Street, Bear Lane and Museum Road. Our Graduate accommodation is at Bear Lane, Divinity Road, EPA Centre (Museum Road), Little Clarendon Street, and St John Street.

Graduate rooms are graded A-D, with Grade A rooms being the most expensive and Grade D being the cheapest.

We offer a 37 week graduate licence so you don't need to move out during the vacations, and where possible, we are happy to extend licence dates over the summer.

Find out more about our [graduate accommodation](#).



#### Your messages

[Click here to see your latest messages.](#)

To proceed with your accommodation application, [click here](#).

This is the first page of your application journey. You will need to click the “My Application” button to proceed.



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[Home](#)

[My Application](#)

[Ballot Exemption](#)

[Log Out](#)

## Your Application Journey

All students, new or returning, need to complete an application to book accommodation. Click the "My application" button below to continue with your application.

[My Application](#)

The next page gives some general information about each site (not included here for the sake of brevity!). You will need to click “Continue With My Application” to proceed.



## Our Accommodation

### Graduates

Our room grades are based on a number of factors including (but not limited to) room size, how many people sharing amenities, light levels, outlook, noise, features, etc. Our available graduate accommodation differs according to building, and even from room to room, so we can't at present provide in depth detail on every room, though you will see a photograph of each room on the Portal when you come to room selection. Below you can find a guide to our different sites to provide an insight into what to expect. All rooms are furnished with a bed, mattress, wardrobe, desk and desk chair. Where space permits, there may be additional shelving, drawers, or an easy chair.

All graduates are on a 37 week licence, which means that you will be accommodated all the way through until the end of Trinity Term. You will not need to apply for vacation residence for Christmas or Easter.

It is often possible to extend into the summer vacation (up to 31st August), but whilst we try to accommodate everyone who needs it, this is not guaranteed and vacation residence (vac res) must be applied for in Trinity Term.

Should you need to leave your accommodation earlier than your licence end date, please be aware that you need to give 3 months' notice in writing and you remain responsible for the rent until the end of your notice period.



[Continue With My Application](#)

The next page is our Term Selector. We only offer one licence term to Graduates. The dates given on this page will be our standard licence dates for the year you are applying for, and this is what will be reflected on your licence agreement. Please see our [FAQs](#) for early arrivals or extending your licence over the summer.



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[Home](#) [My Application](#) [Ballot Exemption](#) [Log Out](#)

## Term Selector

Please select the accommodation licence term below to continue with your application.

**PG 37 week 2024-25**

Accommodation term: 06/10/2024 - 22/06/2025

[Apply](#)

Now you will be asked to confirm your personal details. You will also have the opportunity to find out more information if you have a medical or religious requirement affecting your accommodation. You must advise us at this stage if you require assistance to evacuate in an emergency.



## Personal Details

Please review your data. If any information is incorrect, please use Student Self Service or contact the College Office to make changes.

Please note that changes made on the Accommodation Portal will **not** change your data held centrally.

Title

Ms

First Name

Testy

Last Name

McTesterson

Preferred First Name

Little Test

Preferred Pronoun (please note, we are unable to change titles - this should be done centrally via Student Self Service)

She/Her

### Accommodation requirements (medical or religious)

Do you have medical or religious requirements which may affect your accommodation:

- Please select -



Do you need assistance to evacuate in an emergency?

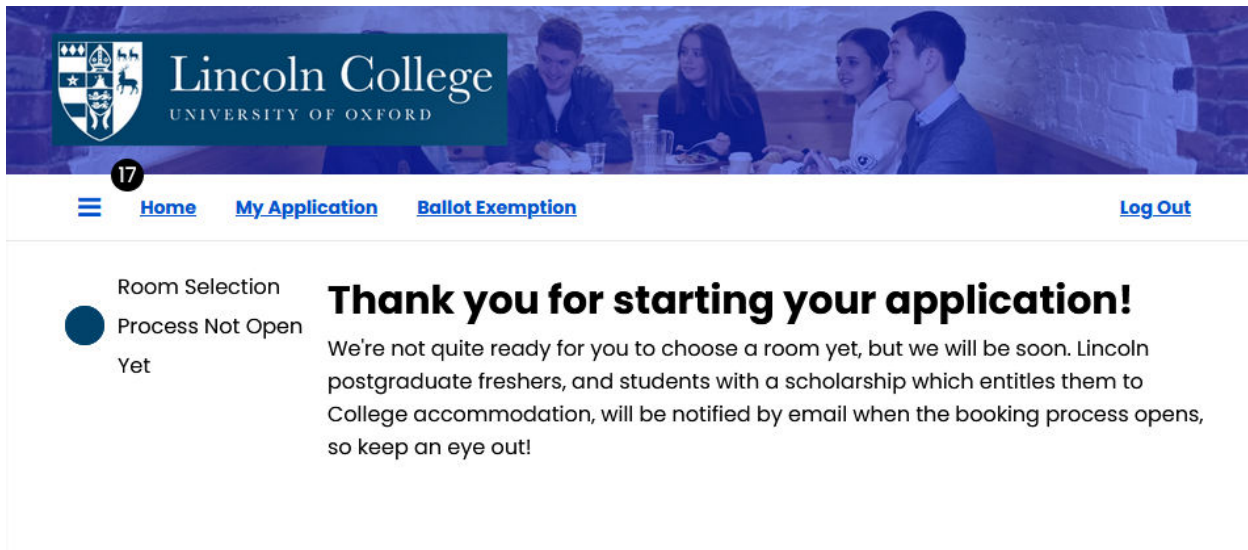
- Please select -



(If you have answered yes to the last question, a College Officer will be in touch to discuss your need for a Personal Emergency Evacuation Plan.)

Save & Continue

Before bookings open in late June/early July, your application journey will end here.



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[Home](#) [My Application](#) [Ballot Exemption](#) [Log Out](#)

Room Selection  
Process Not Open  
Yet

## Thank you for starting your application!

We're not quite ready for you to choose a room yet, but we will be soon. Lincoln postgraduate freshers, and students with a scholarship which entitles them to College accommodation, will be notified by email when the booking process opens, so keep an eye out!

You will be contacted again just before bookings open with a confirmation of what Priority Band you are in (please see [FAQs](#) for further information) and a reminder of the date that bookings open for your band.

Your application for accommodation is not a commitment from you to take a room, nor a commitment from us to provide you with a room. Your application is an expression of interest so that we can keep you informed of the bookings process and assist with any reasonable adjustments as required by law. You are only committed to your accommodation once you have made your accommodation pre-payment and signed your licence agreement.

Read on to find out more about the bookings process!

## Bookings process

Once bookings are open for your Priority Band, log back onto the Portal and select “My Application”. You will be taken back to the “Your Application Journey” page, and the “Our Accommodation” page. When you reach the “Term Selector” page, you will see updated information depending on how far you have got in the process. You will always go through these three pages any time you return to your application.

### Term Selector

Please select the accommodation licence term below to continue with your application.

#### **PG 37 week 2025-26**

Accommodation term: 05/10/2025 - 21/06/2026

You started your application for **PG 37 week 2025-26** on **13/05/2025** , and have **not signed the contract** .

[Continue](#)

You have **not paid your pre-payment**.

The status of your application is **Application - Started**.

This time, upon clicking “Continue”, you will be taken to our “Room Type Selection” page. If there are no rooms available, you will see the message below.



## Room Type Selection

Please note that the College reserves the right to change room allocations where necessary. Whilst we endeavour to allocate you your room preference, it is not guaranteed.

**Please select a room.**

Please select a room type to continue. You can change your mind on the following page if you need to!

Sorry, we're fully booked! Please email [accommodation@lincoln.ox.ac.uk](mailto:accommodation@lincoln.ox.ac.uk) to be added to our waiting list.







If rooms are available, you will have the opportunity to select your preferred room grade (you can always change your mind and select a different room grade before choosing your room) and view the available rooms.

## Room Type Selection

Please note that the College reserves the right to change room allocations where necessary. Whilst we endeavour to allocate you your room preference, it is not guaranteed.

**Please select a room.**

Please select a room type to continue. You can change your mind on the following page if you need to!

 <p><b>PG Grade A En suite</b></p> <p>Select</p>	 <p><b>PG Grade B En suite</b></p> <p>Select</p>	 <p><b>PG Grade D Non En suite</b></p> <p>Select</p>
		

Rooms do get booked very quickly, so it's best to have a couple of room types or locations in mind before bookings open. We try to give as much information as possible in advance to make this process easier.



**EPA 36.03b**

1 [Calculate Total](#)  
From £32.70 per day  
Stc 36 flat 3 (2nd floor)  
EPA Centre  
PG Grade A En suite

[Show Room Info](#)

**Add To Cart**



**EPA 36.04b**

1 [Calculate Total](#)  
From £32.70 per day  
Stc 36 flat 4 (2nd floor)  
EPA Centre  
PG Grade A En suite

[Show Room Info](#)

**Add To Cart**



**EPA 37.02a**

1 [Calculate Total](#)  
From £32.70 per day  
Stc 37 flat 2 (1st floor)  
EPA Centre  
PG Grade A En suite

[Show Room Info](#)

**Add To Cart**

If there is special information that you should be aware of, you will see a ! symbol on the affected room. To find out more information, you can click “Show Room Info”.

## Room List

### Room Types

PG Grade D En suite

### Locations

Little Clarendon Street

### Attributes

1 (first)

2 (second)

Noise affected

Single

Please select a room.



#### LCS 1.13



1 [Calculate Total](#)

From £26.20 per day

LCS First floor

Little Clarendon Street

PG Grade D En suite

[Show Room Info](#)

[Add To Cart](#)

Here you can see the Room Attributes, including what floor the room is on and the bed size:

### LCS 1.13

### Room Attributes

Noise affected

1 (first)

Single

To select your room, click “Add to Cart” and confirm your selection.

## Confirmation

Please review your room selection below.

Alternatively, click 'Go Back' to select a different room.

**Room:** BL 20.03

**Room type:** PG Grade C Non En suite

**Location:** Bear Lane

**Daily room rate:**

**Contract dates:** Sunday 05 Oct 2025 – Sunday 21 Jun 2026

[Go Back](#)

[Confirm](#)

Once you have selected your room, you will be taken to a page to view your sample agreement. You will not sign your agreement until later in the process.

You will need to make your one week pre-payment (please see the [FAQs](#) for further information). Details of how to do this are given during the booking process. Once this has been received, you will be able to proceed to sign your licence agreement.

Until your pre-payment has been processed, you will see the following message:

### Thank you for your application!

We do not have a record of having received your pre-payment yet and your booking is therefore not yet confirmed. Please check back later.

Click "Save and Continue" to return to the pre-payment details page.

[Save & Continue](#)

Clicking “Save & Continue” will return you to the pre-payment details page, so that this remains accessible to you.

Once we have processed your pre-payment, you will receive an email confirming this and instructing you to return to the Portal to sign your agreement.

The Portal will give detail on how to apply for Early Arrival if required, and then you will be taken to your Licence Agreement. **This is a legally binding document and you must read it carefully before agreeing to the terms.** You should save this document somewhere accessible as it will not be emailed to you, nor available to re-download on the Portal.

## Application Summary

You have completed your booking with Lincoln College!

A summary of your booking can be found below and a copy has been emailed to you as well. We will be in touch to arrange your check-in, and take you through our induction process, but if you have any questions in the meantime, please contact us.

### Room Details

Room	BL 20.03
Location	Bear Lane
Room Type	PG Grade C Non En suite

If you have any questions not answered here or in the [FAQs](#) please don't hesitate to get in touch!